

Practical Information Note

The 45th European Research Area and Innovation Committee (ERAC) Plenary Meeting and Working Party on Research (RWP) Meeting

30 – 31 March 2020, Opatija, Croatia

1. General Information

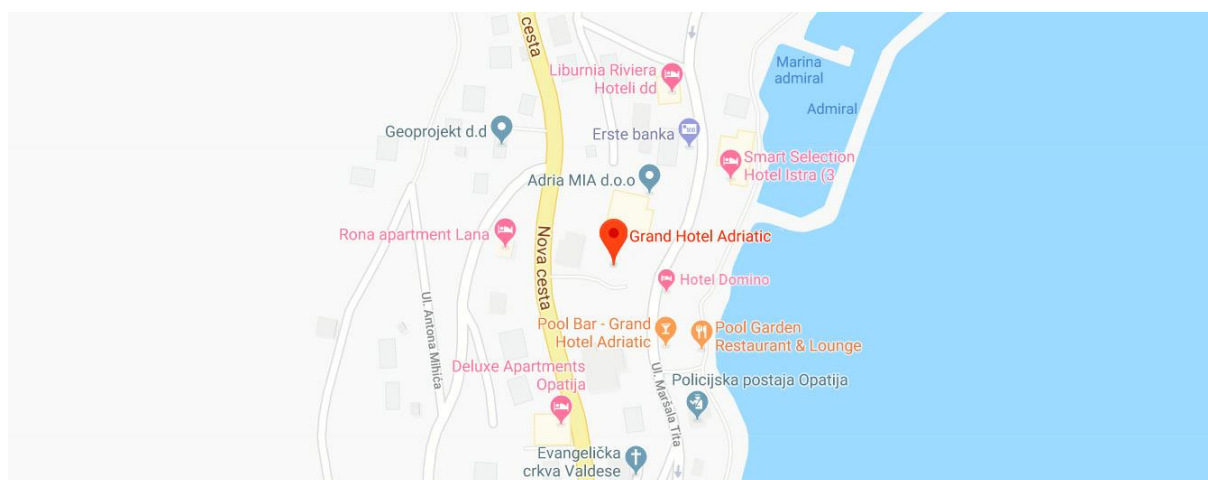
The Croatian Presidency of the Council of the EU is pleased to host the **45th European Research Area and Innovation Committee (ERAC) Plenary Meeting and Working Party on Research (RWP) Meeting** on **30 – 31 March 2020** in **Opatija**.

This *Practical Information Note* provides useful information regarding your preparations for the event, as well as your stay in Opatija.

The information provided in this Note may be subject to change and will be updated accordingly as necessary.

1.1. Venue

The 45th European Research Area and Innovation Committee (ERAC) Plenary Meeting and Working Party on Research (RWP) Meeting will take place at Grand Hotel Adriatic in Opatija – Maršala Tita 200, Opatija. This venue is fully wheelchair accessible. Grand Hotel Adriatic is located in the wider city center.



More information on the venue can be found at: <http://www.hotel-adriatic.hr>

Opatija is a magnificent coastal town on the Adriatic Sea and a well-known 19th-century health resort. It is a popular holiday destination for tourists from all over the world. A mild and pleasant climate makes Opatija a perfect destination all year long. The town is surrounded by stunning nature. It is located at the foot of Mount Učka, a popular destination for hikers and excursionists and a boundary between the green Istrian peninsula and the littoral region which features a perfect harmony of varied landscapes. The town of Opatija offers a beautiful view of the sea and the nearby islands of Krk and Cres, which can easily be visited by car or ferry. Opatija is surrounded by charming small towns characterised by narrow streets and a rich history.

Feel free to find more information about Opatija on [Opatija Tourist Board's website](https://www.visitopatija.com) at: <https://www.visitopatija.com>

1.2. Entrance for Delegates

Delegates can enter the venue by the main entrance to the hotel, which can be reached from the street Maršala Tita 200, Opatija.

Conference halls are located on the first and third floor of the hotel and are accessible by elevator.

1.3. Security

The necessary security measures will be undertaken by the relevant Croatian authorities.

For security reasons, a valid accreditation badge must be worn visibly at all times. Please note that only badge holders can access the meeting venue and other official programme venues. If you lose your badge, please send an e-mail to erac-rwp@mzo.hr or notify persons who will be providing support at the venue.

1.4. Facilities and Services at the Meeting Venue

Free, high-quality wireless internet access is available throughout the venue; passwords will be provided at the venue. There will be several working areas for delegations to use during the event.

2. Delegation Format

Each delegation is kindly requested to limit the number of European Research Area and Innovation Committee (ERAC) delegates and of Working Party on Research (RWP) to two members of each (maximum four).

3. Registration and Accreditation

Each delegation is requested to nominate its **Delegation Accreditation Officer (DAO)**. The DAO is responsible for accreditation of **all members of their delegation** who will participate at the European Research Area and Innovation Committee (ERAC) Plenary Meeting and Working Party on Research (RWP) Meeting.

Registration process is conducted in two steps:

1. We kindly ask the nominated DAOs to submit their contact information via the webform at <https://forms.gle/rKcKNsCMNw48d5sf6> **no later than 1 March 2020**.
2. DAOs will receive the link to access the accreditation form to register their delegation members for both meetings, **no later than 15 March 2020**.

Please note that the meeting venue and other official programme venues are accessible only to accredited delegates. All personal information provided during accreditation will be processed in accordance with the General Data Protection Regulation (GDPR).

We wish to point out that registering for the event does not automatically imply the booking of a hotel room. Providing accommodation is a separate matter which is described below in the paragraph 4.

In case of any additional queries regarding the registration and accreditation procedure or any last minute changes, please send us an e-mail to: erac-rwp@mzo.hr

3.1. Badges

Accreditation badges will be distributed to the delegates upon their arrival to Zagreb and Rijeka (Krk) airport.

Please make sure to wear your badge visibly when in the official programme venues. All badges are strictly for personal use and are non-transferrable.

4. Accommodation

All delegates are expected to pay for their accommodation and any other related expenses by providing credit card information at the hotel check-in. A number of rooms has been provided in preferred hotels listed below, but delegates are free to arrange their own accommodation according to their preference. Additional information will be provided upon request.

Delegates are responsible for making the accommodation reservations via the online reservation site provided by the hotel, and to do so no later than Tuesday, 10 March 2020.

In order to book your hotel room, please choose the hotel and click on the link below:

[Grand Hotel Adriatic I \(4*\) & Grand Hotel Adriatic II \(3*\)](#)

GRAND HOTEL ADRIATIC I (4*)

Superior Single Room – 89,91 € per night

Superior Double or Twin Room – 122,12 € per night

GRAND HOTEL ADRIATIC II (3*)

Standard Single Room – 73,81 € per night

Standard Twin Room – 106,69 € per night

[Remisens Premium Hotel Ambasador \(5*\)](#)

Standard Twin Room – 114,00 € per night

Standard Single Room – 115,00 € per night

Please note that all individual expenses such as telephone, bar drinks, room minibar, laundry, etc. are not included in the room rate. Therefore, delegates are kindly asked to ensure such bills are settled before departure.

The room rates stated above are also valid for any previous or further nights that delegates may wish to spend at the hotel on a private basis.

If you require any additional information, please do not hesitate to contact the Ministry of Science and Education of the Republic of Croatia by e-mail: erac-rwp@mzo.hr

5. Optional visits and excursions

The members of the European Research Area and Innovation Committee (ERAC) and Research Working Party are invited to participate in the optional visit and excursion which will be organized on Saturday 28 and Sunday 29 March 2020. More details will be available in due time.

6. Transportation

Transportation will be organized for all delegates who arrive at Zagreb and Rijeka (Krk) airport. They will be transferred by mini buses and/or vans from the airport of their arrival to Opatija and vice versa.

The meeting venue will be at Grand Hotel Adriatic – the same hotel providing 3* and 4* accommodation – while the Remisens Premium Hotel Ambassador, offering 5* accommodation, is 2 kilometers away (20-30 minutes walking distance).

Transportation will also be arranged for the optional visit and excursion on 28 and 29 March 2020, as well as for the visit to the Campus of the University of Rijeka and the centre of Rijeka on Monday, 30 March 2020.

7. Dinner and Luncheon

Delegates are cordially invited to a welcome dinner on 29 March at the Grand Hotel Adriatic.

Lunches will be organized at the same place on 30 and 31 March.

Gala dinner will be held during the delegates' visit to Rijeka on 30 March at Hotel Bonavia.

Important: When filling out the accreditation form, DAOs are asked to specify for each delegation member the ***Preferred menu*** for the gala dinner – **Meat menu, Fish menu or Vegetarian menu**.

Delegates can also choose the **Gluten free menu**. In that case, we ask DAOs to **specify this in the category *Dietary restrictions and severe allergies***.

Badges need to be visible when entering the dinner location.

8. Other practical Information

Emergency calls: 112

Time Zone: GMT/UTC + 01:00 hour (March-October)

GMT/UTC + 02:00 hour (October-March)

Country Code: In order to make a call to Croatia, the country code is +385.

Currency: The currency in Croatia is the Kuna (HRK or kn).

The average exchange rates are:

- | | |
|----------------------------|------------------------------|
| - 1 EUR \approx 7,42 HRK | - 100 HUF \approx 2,22 HRK |
| - 1 BGN \approx 3,79 HRK | - 1 SEK \approx 0,69 HRK |
| - 1 CZK \approx 0,28 HRK | - 1 GBP \approx 8,37 HRK |
| - 1 DKK \approx 0,99 HRK | - 1 PLN \approx 1,69 HRK |

- 1 RON \approx 1,56 HRK

Updated information can be found at the appropriate link of the Croatian National Bank:

<https://www.hnb.hr/core-functions/monetary-policy/exchange-rate-list/exchange-rate-list>.

Money can be exchanged in banks and exchange bureaus. Ask the organizers or at the hotel reception to recommend a bank or bureau nearby. All major credit cards are accepted at almost every establishment that accepts payment by credit card. It is possible to withdraw money from the automated teller machines (ATMs). It is important to check whether your home bank has authorized your card for international use if you plan to use a debit card.

Power Supply: 220V \pm 10% electrical supply. Supply frequency is 50Hz. Plug socket in use is the two-pinned Type F, also known as "Schuko".

Tap water: Croatian tap water is safe to drink everywhere.

8.1. Local tourist information

Opatija Tourist Board – Tourist Information Centre

Maršala Tita 128, Opatija

+ 385 51 271 310

e-mail: tic@visitopatija.com

<https://www.visitopatija.com/en>

Rijeka Tourist Board – Tourist Information Centre

Korzo 14, Rijeka

+ 385 51 335 882

e-mail: info@visitrijeka.hr

<http://www.visitrijeka.eu>

Rijeka – Port of Diversity

The European Capital of Culture 2020

<https://rijeka2020.eu/en>

8.2. Public Transport and Taxi Services in Opatija

Information on local taxi services in Opatija can be found on the following links:

- Hallo Taxi: <http://hallotaxi.opatija.net/>
- Taxi Cammeo: <https://cammeo.hr/hr/gradovi/opatija>
- Royal Transfer: <https://www.taxicroatiatransfer.com/>
- Eko Taxi: <https://ekotaxi.hr/gradovi/opatija>

9. Contact information

E-mail: Zorana.barisic@mvep.hr

Ministry of Science and Education
– event organiser

erac-rwp@mzo.hr

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