

**Joint Programming Initiative Urban Europe
5th Meeting of the Governing Board
Summary Conclusions**

Date & time: Monday, 27 June, 2011, 15:00h – 18:30h;
Tuesday 28 June, 2011, 09:00h – 13:00h.
Venue: Ravintola Meeting Place, Uunisaari Island, Helsinki, Finland

Agenda:

1. Welcome by the Finnish hosts
2. Adoption of the agenda
3. Adoption of the minutes of the last meeting
4. State of play
5. Update on the Urban Europe development process
6. Pilot Phase
7. Organisational Issues

Day one:

1. **Welcome by the Finnish hosts** (Mika Lautanala) **and opening** by Inger Gustafsson (Vice-Chair of the Governing Board); Apologies from IE, DE, ES, CH and PT¹. NL announced that Roel Gans, their representative, and Vice-Chair of the Governing Board, will be replaced by his colleague Olaf Cornielje.

→ ***The voting procedure for the role of the Vice-Chair formerly occupied by Roel Gans will be conducted at a subsequent meeting in accordance with the Terms of Reference of the Governing Board.***

2. **Adoption of the Agenda:** The agenda was unanimously adopted.
3. **Adoption of the Minutes of the last meeting:** No amendments other than the confirmation of the observer role of ES.

4. State of Play

- a. Urban Europe Forum (report on meeting on the 24th of June, outlook future meetings):

Main conclusions:

- stakeholders expect to be given real influence in the (further) development of the SRA
- the role of the UEF within the JPI Urban Europe must be further clarified
- JPI Urban Europe topics should be human-centred
- focus should be on the whole innovation cycle, private sector needs, financial and governmental mechanisms

Rebecka Engström (VINNOVA, MB member from SE) presented a plan for the future build-up of the Urban Europe Forum including 'next steps' in setting up a Presidium (see Guidelines UEF) and defining the role of UEF.

→ ***MB will send all GB members the database of stakeholder contacts, so that individual members can add significant organisations to the UEF database.***

→ ***MB will refine the proposal for the set-up of the UEF and present it at the next GB meeting.***

¹ Country codes are used according to ISO 3166

b. EC assessment (GPC meeting of 6 May, EC timeframe, etc.):

Overview by Pia Laurila (the Urban Europe contact at the EC (Unit RTD.C.5: Regional dimension of Innovation, and representing the EC as an observer), of the milestones attained so far, in particular the fact that the holistic, integrated approach of JPI Urban Europe was accepted by the EC. Regarding the scope of objectives, she advised that JPI Urban Europe sharpen its focus. In her view JPI Urban Europe brings clear added value to the overall national funds.

Furthermore, Pia pointed out that evidence of involvement and commitment of the JPI Urban Europe countries is of vital importance during the overall EC assessment process, as well as continuing the mapping of national programmes. Both these issues are crucial criteria for the continuation of JPI Urban Europe.

Once the assessment by the EC has been concluded positively (most likely around end of November 2011), a budget of 2 M€ will be foreseen in the 2012 Work Programme for the FP7 Specific Programme on 'Capacities' under the 'Regions of Knowledge' area. The JPI Urban Europe can then submit a proposal for a CSA project, which will be intended to support the administrative costs of the JPI. As all participating countries of the JPI Urban Europe are represented in the programme committee of 'Regions of Knowledge', Urban Europe delegates are asked to liaise with their national representatives so that the committee is clear about the purpose of the CSA.

→ GB members will provide the MB with (additional) national programmes information until mid-July 2011, so that the MB can continue its mapping efforts.

→ GB members to liaise with their national representatives in the 'Regions of Knowledge' area of the FP7 'Capacities' programme to provide them with information on the JPI Urban Europe and the purpose of the CSA, which the JPI will submit a proposal for.

c. Overview of Letters of Intent and € 5000 participation fee:

Letters of Intent: received from AT, DK, FI, NO, FR, SE, TK and NL. The remaining letters should come in before August. DE and SP have reiterated their positions as 'observers' in the Governing Board and will not sign a Lol. The UK is eager to receive all JPI Urban Europe information, but will not participate in additional JPIs. BE decided to become a full JPI Urban Europe member and will be present at the next meeting. POR was not able to attend this meeting but are still interested in the initiative.

Participation fee: received from DK, FI, IR, NL, NO, SE, CH; Payments are forthcoming from AT, FR, IT, MA and TK. DE and ES will not pay.

→ GB members, who have not done so until the GB meeting in Helsinki, will provide the MB and the EC with signed Letters of Intent and participant fee until August 2011.

d. Scientific Advisory Board (report by Search Committee of the GB).

Olivier Coutard, Wolfgang Lutz and Carlo Ratti have accepted the invitation to become SAB members. The SAB must be in place early September in order to give the Pilot Phase scientific legitimacy. (Shortly after the GB meeting, the fourth invited expert, Phil McCann, also accepted the invitation to join the SAB)

- ***The MB will provide GB members with criteria for SAB member selection within a couple of days focusing on gender, missing themes (energy & technology, planning, research innovation, sustainability) and geography (i.e. Eastern Europe and beyond Europe).***
- ***GB members will propose additional candidates taking into account the formulated criteria to the MB and send proposals of names to MB member Thibault Prévost (thibault.prevast@developpement-durable.gouv.fr).***
- ***The MB will provide the GB Search Committee with these additional proposals which will then review the names and have an ultimate proposal ready for the GB meeting in Malta on 19-20 September 2011.***

e. Overview of roadmap of the JPI Urban Europe until the end of 2011:

- Peter Nijkamp (Executive Director MB) presented a so-called 'Pyramid of Ambition' ranging from activities of existing networks in name of JPI Urban Europe (low ambition) to the highest ambition level, namely pooling fresh funds into a (virtual) common pot. The proposed next steps would be to make strides with a so-called 'a-la-carte' method of cooperation and look to immediate possibilities within this framework.
 - Margit Noll (Vice Executive Director MB) presented an updated concept for the Pilot Phase, which takes into account the input received at the GB meeting in Istanbul (19-20 April 2011). This includes a systematic approach to arrive at pilot themes, and the first steps in foresight activities. On the basis of such a structured approach the launch of national consultation processes was proposed to be rolled out in all countries participating in the JPI.
 - Summing up the discussion of these presentations the acting Chair, Inger Gustafsson, called on the MB to put more efforts into unifying the approach proposed for the Pilot Phase.
- ***The MB will come up with a clear view and comprehensive proposal on the approach of the Pilot phase and (immediate) next steps, to be presented for decision at the next GB meeting in Malta.***

Day two:

5. Overview of existing national programmes

- a. Margit Noll presented a methodology for systematizing the overview of national programmes extracted from the templates sent out after the last GB meeting.
- b. FR, FI and NL presented an overview of existing national programmes in their respective countries.
 - FR: stakeholder processes & potential contribution to UE
 - FI: foresight activities 'bring the future closer' and focus on market
 - NL: alignment of Dutch programmes to the Strategic Research Framework of the JPI UE

GB members agreed that these short presentations were very effective as they also showed ways in which countries may start cooperating immediately.

- ***MB will send these presentations made by FR, FI and NL to the GB together with the minutes.***
- ***MB to complete the programme overview once the remaining templates have come in and send it to the European Commission to be used as part of the assessment process.***

6. Urban Europe pilot phase 2012 – 2013

- a. Update on the discussion of the pilot phase concept (incl. pilot themes, foresight topics)
Based on the presentations given by PN and MN on the Roadmap and Pilot Phase of JPI Urban Europe the day before, the MB summarized and clarified to the GB members the 'Portfolio Approach' consisting of two tiers:

- Immediate possibilities for cooperation, so-called 'low-hanging fruit'
- Systematic development of pilot themes as input to structured (national) stakeholder processes

→ ***The MB received a mandate to go ahead with work on the first part of the Portfolio Approach in identifying possible immediate collaboration of certain countries. Based on a template to be provided by the MB by mid-July, GB members will come forward with a one-pager on national programmes, etc, to inform the MB for low-hanging fruit approach before the 1st of August. The MB will report back at the 6th GB meeting in Malta.***

→ ***At the same time the MB will support the participating countries in conducting their own structured stakeholder process by applying the systematised thematic concept presented by Margit Noll.***

→ ***The MB will come forward at the 6th GB meeting with a proposal of how to enlarge the JPI Urban Europe network and its outreach, especially outside the EU.***

- b. Possible participation of the JPI Urban Europe in an INCO call for proposals:

A current call opened by the INCO directorate of DG RTD was presented and options of a participation by the JPI Urban Europe were discussed.

→ ***The MB will go ahead with looking into the option of an Urban Europe INCO-net proposal and report back at the 6th GB meeting.***

- c. Criteria for JPI Urban Europe labelling of projects and concept of clearing house

A list of criteria was presented, which should serve to identify those programmes and projects, where a stronger involvement of the JPI Urban Europe would be advisable. Those criteria should specifically support the so-called 'a-la-carte' method of cooperation and the structured approach to national consultation processes. Comments were made as to the scope (the JPI UE name should be open to projects on all topics and not only those on pilot topics) and wording (concrete, stronger formulation).

→ ***MB will refine the Urban Europe labelling criteria and report back at the 6th GB meeting.***

7. Organisational issues

- a. Legal status of the JPI Urban Europe

Ad van Ommen (NL) presented a 1-pager on the legal status of JPI Urban Europe in view of possible CSA funding by the EC.

→ ***The GB asks the MB to present a proposal on further procedures on the CSA according to the three questions outlined by Ad van Ommen (NL) in the 1-pager on 'Legal Status' during the 6th GB meeting in Malta.***

b. Work on the future model of the Management structure

A proposal on the future model of the structure of the MB was presented by Ad van Ommen (NL) based on a decision taken during the last GB meeting. The proposal consists of three main components:

- A small MB (3 members), not based on country representation but an instrument to realize the aims of JPI UE
- Secretariat to support the MB in fulfilling tasks
- MB supported by national budgets and the Secretariat supported by EC funds

This was followed by an overview of the Terms of Reference of the MB, which already give a detailed description of how the MB should work in the implementation phase and the immediate tasks to be fulfilled before the end of the year. Discussions focused on the number of proposed MB members and the future structure. Key issue was that the new structure should ensure efficient and effective dialogue as well as good management practice and transparent handling of finances.

→ MB will make a proposal for the 6th GB meeting in Malta on the future MB structure based on proposal by NL, and the existing ToR, but elaborated to include descriptive functions, roles, responsibilities, structure and budget scenarios (esp. for secretariat until the possible CSA).

c. Communication strategy:

After a presentation of the work done on the Communication Strategy so far, including 'Target Groups' and channels of communication. Suggestions were made to also include those who implement the results of the JPI Urban Europe (i.e. cities and business), as well as other JPIs and make this very clear in the Communication strategy itself. The representative of the EC brought up the question of which title to use in presenting the JPI Urban Europe.

→ MB will refine the Communication Strategy, and present the results at the 6th GB meeting.

→ It was decided that in reporting to the EC, the JPI Urban Europe will use the new vision statement agreed upon at the last meeting in Istanbul: 'Global urban challenges – Joint European solutions'.

d. Next meetings

→ Dates for upcoming GB meetings will be:

- **6th GB meeting on the 19th – 20th of September in Malta**
- **25th of October in Copenhagen**
- **14th -15th of December in Oslo**

Annex: Participants of the meeting

Attendance 5th Governing Board Meeting JPI Urban Europe, Helsinki, Finland

Members of the Governing Board

Ms.	Isabella Eiselt	Federal Ministry of Science and Research (BMWF)	Austria
Mr.	Björn Lykke Jensen	Danish Technological Institute	Denmark
Mr.	Thomas Trøst Hansen	The Danish Council for Strategic Research	Denmark
Ms.	Pia Laurila	European Commission, Unit RTD.C.5: Regional dimension of Innovation	European Commission
Mr.	Anssi Salonen	RYM Ltd.	Finland
Mr.	Mika Lautanala	Tekes	Finland
Mr.	Gerard Hegron	IFSTTAR, on behalf of Mme. Jaquot-Guimal	France
Mr.	Flavio Corradini	University of Camerino	Italy
Ms.	Anne Beate Tangen	Norwegian Ministry of the Environment	Norway
Mr.	Jonas Enge	Research Council of Norway	Norway
Mr.	David Sutton	Transport Malta	Malta
Mr.	Olaf Cornielje	Ministry of Infrastructure and the Environment	The Netherlands
Mr.	Ad van Ommen	Ministry of Infrastructure and the Environment	The Netherlands
Ms.	Inger Gustafsson	Vinnova; Vice Chair of the Governing Board	Sweden
Mr.	O. Gurcan Ozan	TÜBITAK	Turkey

National experts or participants from Management Board

Ms.	Margit Noll	Vice Executive Director; Austrian Institute of Technology	Austria
Mr.	Hans-Günther Schwarz	BMVIT - Austrian Federal Ministry of Transport, Innovation and Technology / Liaison between GB and MB	Austria
Ms.	Anne Härkönen	Tekes	Finland
Mr.	Sampsa Nissinen	Tekes	Finland
Mr.	Thibault Prévost	Ministry of Ecology, Sustainable Development, Transportation and Housing	France
Ms.	Anneloes van Iwaarden	European Metropolitan Network Institute	The Netherlands
Ms.	Karima Kourtit	Management Board; University of Amsterdam;	The Netherlands
Mr.	Peter Nijkamp	Executive Director; VU University Amsterdam	The Netherlands
Ms.	Rebecca Engström	Management Board; Vinnova	Sweden
Ms.	Ebba Lindgren	Vinnova	Sweden