

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	DG RTD – A – A.5
Post number in sysper:	364170
Contact person:	Andras INOTAI
Provisional starting date:	1 st quarter 2025
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
Type of secondment	<input checked="" type="radio"/> With allowances <input type="radio"/> Cost-free
This vacancy notice is open to: <input checked="" type="radio"/> EU Member States as well as <input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> The following third countries: <input type="checkbox"/> The following intergovernmental organisations: ... <input type="radio"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein,	
Deadline for applications	<input type="radio"/> 2 months <input checked="" type="radio"/> 1 month Latest application date: 17-12-2024

Entity Presentation (We are)

Unit RTD.A.5 “Innovation Policy & Access to Finance” is in charge of steering the development and implementation of the Union’s policy for innovation, including through the New European Innovation Agenda, the European Innovation Act, as well as access to finance for innovative companies. It designs, implements and monitors policy actions to remove bottlenecks to innovation and access to finance. The unit contributes to the strategic planning of Horizon Europe in particular by overseeing the preparation of the

European Innovation Ecosystems Work Programme. In respect of this Work Programme, the Unit is responsible for managing the relation between the Commission and the European Innovation Council and SMEs Executive Agency (EISMEA) and for ensuring monitoring and supervision of the work of EISMEA at operational level. The unit coordinates the relationship between DG RTD and the European Investment Bank Group (including the implementation of InvestEU, including through ensuring the chairmanship of the Research, Innovation and Digitisation Window). The unit is composed of 18 staff.

Job Presentation (We propose)

We offer a highly interesting position in a friendly and motivating environment, a real opportunity to demonstrate high level of interpersonal and diplomatic skills through a variety of tasks and possibilities for personal development.

In the Unit, the seconded national expert will give support for:

- Develop EU initiatives supporting innovation, including through the analysis, stimulation, interconnection and support of relevant innovation policy and through promoting innovation across EU policies in close collaboration within DG R&I and with other DGs;
- Promote a complementary approach and alignment between EU and national policies and strategies, through policy coordination and dialogue on the development of the EU's innovation policy;
- Contribute to the development of long-term visions, favorable framework conditions and incentives for stimulating and steering the demand-side (i.e. foster innovation procurement).
- Provide input to Commission documents including communications, briefings and reflection documents on Research and Innovation Policy.

Jobholder Profile (We look for)

We are looking for a motivated SNE with a good knowledge of EU and/or national innovation policies and programmes. The successful candidate must display an excellent team spirit and the skills to communicate effectively and efficiently orally and in writing and the ability to establish good collaboration relations with representatives of Member States and innovation stakeholders. Excellent organisational skills and proven ability to perform conceptual reflections and to deliver high quality results respecting deadlines would be a must. Excellent command of English is essential.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
- Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
- Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). It is up to you to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to.**

Applications received directly from you or your employer will not be taken into consideration.

You should draft your CV in English, French or German using the **Europass CV format** ([Create your Europass CV | Europass](#)). It must mention your nationality.

Please do not add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)