

Practical Information for Delegates

39th European Research Area and Innovation Committee (ERAC) Plenary Meeting & Meeting of the Research Working Party (RWP)

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Introduction

The Austrian Presidency of the Council of the European Union 2018 is delighted to welcome you to Austria for the European Research Area and Innovation Committee (ERAC) Plenary Meeting & Meeting of the Research Working Party (RWP), which will be held on 17 and 18 September 2018 in Salzburg.

This administrative note contains practical information that we hope you will find useful for your preparations for this event.

General Information about Salzburg

Salzburg is the fourth largest city in Austria, and is located near the Austrian-German border. Due to its location it is one of the most important traffic junctions of west-east and transalpine road and rail routes in Europe, and an important business node. But Salzburg is also rich in cultural attractions: Its historic city centre is a UNESCO World Heritage Site. It is probably best known for being Mozart's birthplace, and for its famous Salzburg Festival. Its three universities make Salzburg a hub for higher education and the arts. You can find more information on attractions and sights in Salzburg and in Austria on the following websites: [Tourismus Salzburg](#) and the [Austrian National Tourist Office](#).

Venue

The ERAC Plenary and Research Working Party Meetings will be held in the city's congress venue. [Salzburg Congress](#) is located in the heart of the city, next to the Mirabell Gardens (see location on [Google Maps](#)).

Registration and Accreditation

The Austrian Presidency has implemented an online accreditation system. We kindly ask one person of your delegation to act as a designated Registration Officer. Please send your Registration Officer's contact details (name, e-mail address and telephone number) to ingeborg.schachner-nedherer@bmbwf.gv.at **by 9 July 2018**. You can either designate one Registration Officer for both the ERAC meeting and the Research Working Party Meeting, or nominate two different Registration Officers for each meeting. The Registration Officer will receive an e-mail containing the link for registration of the entire delegation. Under this link, Registration Officers will also be asked to indicate the individual delegates' participation in side events and the optional weekend programme, as well as any dietary requirements or specific needs. Each delegation is kindly requested to limit the number of ERAC delegates to three.

Technical queries should be sent to accreditation@eu2018.at.

All data supplied during the registration process will be administered in accordance with the General Data Protection Regulation.

With successful registration, participants will be accredited and will be issued a badge that they will receive on site prior to the start of the meeting. Delegates will only be admitted into the conference centre upon presentation of a valid admission badge. The badge is non-transferable, and delegates are requested to wear their badges visibly. In case of loss of a badge, please report to the conference organiser immediately.

Please note that the accreditation system will be open until 3 September 2018. All registrations must be completed by 23:59 at the latest.

Presidency Portal for Informal Events (PPI)

The Austrian Presidency of the Council of the EU is striving to manage its events sustainably. Therefore the Austrian Presidency will distribute documents and all relevant information on the meeting in electronic form only, via the Presidency Portal for Informal Events.

After participants will have received their e-mail confirmation from the accreditation system and the log-on information therein, they will be able to access the PPI to retrieve all information on the meeting.

Accommodation

The Presidency has pre-selected four hotels in Salzburg in different price ranges, all situated within walking distance of the conference venue. Please note, however, that delegates are responsible for confirming their booking and covering the costs for their accommodation themselves.

Special rates for delegates are available in the pre-selected hotels from 14 – 18 September 2018. To be granted this special rate, please use this link to an online booking system <https://era.gv.at/erac-rwp-hotelbooking> for your hotel booking, **or** fill in the attached hotel booking form and submit it to service@salzburgcongress.at. Rates cannot be guaranteed if the hotel is contacted directly.

Please note that the special rates can only be guaranteed up to the booking deadlines indicated for each hotel below. The Austrian Presidency cannot guarantee availability and special rates of rooms after these deadlines. We would advise you to book your accommodation at your earliest convenience, as the month of September is a busy period in Salzburg.

Pre-selected hotels with special Presidency room rates (including breakfast) for the ERAC & RWP Meeting:

Sheraton Grand Salzburg

Auerspergstraße 4, 5020 Salzburg (directly connected to Salzburg Congress):

- Single Room 190.00 EUR
- Double Room 220.00 EUR
- Booking Deadline 23 July 2018.

IMLAUER HOTEL PITTER Salzburg

Rainerstraße 6, 5020 Salzburg (90m or 1 min from Salzburg Congress):

- Single Room 175.55 EUR
- Double Room 195.10 EUR
- Booking Deadline 23 July 2018.

NH Hotel Salzburg City

Franz-Josef-Straße 26, 5020 Salzburg (750m or 10 min from Salzburg Congress):

- Single Room 111.55 EUR
- Double Room 128.00 EUR
- Booking Deadline 06 August 2018.

Motel One Salzburg-Mirabell

Elisabethkai 58-60, 5020 Salzburg (650m or 9 min from Salzburg Congress):

- Single Room 80.05 EUR
- Double Room 106.10 EUR
- Booking Deadline 17 August 2018.

The check-out process has to be completed by Tuesday morning, 18 September 2018, irrespective of the hotel selected. We therefore advise you to return your hotel key and pay your bills before the start of the official agenda on Tuesday. Suitcases will be safely stored in a separate room at the conference venue. Members of the RWP are kindly requested to store their luggage at the conference venue during their site visit on 18 September 2018.

Arrival and Departure

Delegates are responsible for their travel arrangements to and from Salzburg themselves. When travelling by plane, recommended destinations are Munich, Salzburg or Vienna.

The Presidency will organise a shuttle service to/from Salzburg for all arrivals in and departures from Munich. When booking your return flight, please keep in mind that due to possible waits when crossing the border to Germany, at least 2.5 hours have to be allowed for the Salzburg-Munich shuttle.

If you are flying to or from Vienna, we would advise you to take a train to/from Salzburg. Direct rail connections operate between Vienna International Airport (Wien-Schwechat) and Salzburg several times a day and take approximately 3

hours. Information on train schedules and ticket prices can be obtained from the Austrian Federal Railways (ÖBB) (+43 5 1717, <http://www.oebb.at/en/>).

The Presidency will provide transportation from/to Salzburg Airport and Salzburg Central Station ("Salzburg Hbf") to/from the hotels.

Details on individual transfers organised by the Presidency will be provided once registration has been completed by all delegates.

Transfers

Most venues visited during the official programme as well as locations selected for social events are within walking distance from each other and from the hotels.

Public Transport

Salzburg has a fully integrated bus network using environmentally friendly electrical trolleybuses as well as regular buses, which operate in 10 – 15 minute intervals throughout daytime.

Connections and prices can be obtained at [Salzburg Verkehr](#), which is also available as an app for iOS, Android and Windows.

Visa Requirements (if applicable)

If applicable, a valid Schengen visa must be obtained before arrival in Austria. Delegates requiring an entry visa must submit their request to the competent Austrian authority at least three weeks before their expected travel date. In general, the competent authority is the Austrian Embassy or Consulate General in the applicant's country of residence. It is recommended to consult the website of the Austrian Embassy or Consulate General in good time before the intended date of travel. For information on Austrian Embassies and Consulates General abroad, please see www.bmeia.gv.at/en/embassies-consulates/.

Facilities and Services at the Meeting Venue

An information desk is available at the conference venue. Please direct any questions regarding meetings as well as requests for technical support to the information desk team.

Free Wi-Fi, photocopying and scanning facilities will be available for delegates on both meeting days from 09:00 – 14:00.

Social Events

Welcome Reception

The Presidency team is delighted to welcome you at the reception at the rooftop restaurant Seven Senses of Hotel Stein, Giselakai 3-5, on 16 September 2018 at 19:30. The venue offers a splendid view over Salzburg and is only a short walk of 10 – 15 minutes from the different hotels. Hosts will guide groups from each hotel to the restaurant.

Gala Dinner

On Monday evening, 17 September 2018, from 19:30 onwards, we invite you for dinner at the restaurant M32, which is located at the Museum of Modern Arts on top of Mönchsberg mountain. The restaurant with its popular panorama terrace can be reached via the Mönchsberg lift. Hosts will again accompany participants from the hotels to the venue. Transfer back to the hotels is offered after dinner.

Site Visits

ERAC & RWP Site Visit, 17 September 2018

After the meetings in the morning of 17 September 2018, ERAC and RWP delegates will be invited to a Salzburg high school for a panel discussion on the benefits of EU research and education programmes for young Europeans. The topic of the panel discussion will be "NEXT GENERATION: Are the next EU research and education programmes fit for the future of young Europeans?" We are delighted to announce that Austrian Federal Minister for Education, Science and Research Heinz Faßmann will participate in the panel.

RWP Site Visit, 18 September 2018

The members of the Research Working Party are invited to a second site visit in the morning of 18 September 2018. The group will be taken to the Hallein Salt Mine, where participants will be offered an interactive tour. Please note that the temperature in the salt mine is around 10 degrees centigrade only. We advise you to wear comfortable shoes and bring an extra sweater. At the end of the tour, an Austrian researcher will give a talk on "Salt - a Commodity in its Historic European Context".

Other Information

Austrian EU Presidency Website

The website of the Austrian Presidency of the Council of the European Union (www.eu2018.at) provides information on all topics related to the Austrian EU Presidency. On ERA Portal Austria you can find specific information on RTI-related issues (<https://www.era.gv.at/directory/296>).

Currency, Banks and Credit Cards

The currency in Austria is the euro.

General bank opening hours:

Monday - Friday 08:30-16:30

Many branches even open at 08:00, or have extended opening hours of 09:00 - 18:00 Monday to Friday, or 24-hour foyers.

EC cards as well as major credit cards are widely accepted in Austria.

Local Time

Austria uses Central European Time (CET), which is GMT plus 1 hour (summer time – between March and October – is GMT plus 2 hours).

Electricity

220 volt AC. Plugs and sockets conform to the European norm. It is advisable, however, to bring an adapter with you.

Climate

Salzburg has a predominantly Atlantic-maritime climate, characterised by mild winters and moderately warm summers, with rainfall throughout the year.

Smoking

Smoking is prohibited in indoor public areas.

Important Telephone Numbers

European emergency number	112
Fire Brigade	122
Police	133
Ambulance	144
Emergency doctor	141
Pharmacy emergency and night service	1455
https://apo24.at/apotheken/nachtdienste/salzburg (German only)	
Search for emergency dentists at	www.zahnaerztekammer.at .

ÖAMTC breakdown assistance for cars	120
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ARBÖ breakdown assistance for cars	123
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Telephone directory enquiries for Austria, the EU, neighbouring countries: 11 88 77

Telephone directory enquiries for the rest of the world: 0900 11 88 77

Dialling Code in Austria

Austria: +43

Foreign Representations in Austria

See www.bmeia.gv.at/en/embassies-consulates/

Contact Information

Should you need further support with your arrangements or have questions concerning the event, please contact:

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or

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